BOCA WEST
COUNTRY CLUB

MINUTES

MEETING:	Fitness, Aquatics & Spa Committee
DATE:	May 11, 2020
MEMBERS PRESENT:	Bob Lerner, Chair, David Shifrin, VC, Stephen Blank, Ron Nevins, Terri Cox, Martin Klein, Michelle Schneider, Roz Wolpov, Phil Wollruch
MEMBERS ABSENT:	Absent With Notice: Lewis Levin
PARTICIPANTS:	Guest: Phil Kupperman Chairman of the Board, Joe Barone, Director of Fitness, Aquatics & Spa, Jessica Cochran, Assistant Director, Spa
FOR INFORMATION:	The Board of Governors
ISSUED BY:	Bob Lerner
ISSUE DATE:	May 14, 2020
NEXT MEETING:	September 2, 2020

Meeting called to order by B. Lerner.

B. Lerner welcomed all participants and asked every Committee member to properly introduce themselves.

B. Lerner then gave an overview of Committee Member Responsibilities and requested that all Committee members sign the Code of Ethics page and drop off to Tina in Administration. B. Lerner also reminded all members of the need for confidentiality of all matters being discussed in all meetings going forward. P. Kupperman re-iterated this very point.

J. Barone gave an overview of the Aquatics, Fitness and Spa facilities, the approved Renovation Plan and talked briefly regarding the current staffing plan that is in place. Presently, the Aquatics complex is open with a revised layout of 60 “pods” able to service up to 200 members. Members as a whole have been practicing safe “social distancing” practices. There have been a few incidents involving guests that B. Lerner and J. Barone are addressing.

In regards to the Fitness Center, Spa, Locker Rooms, Salon and Physical Therapy areas, there are a lot of moving parts that have to be taken into consideration. Some of the items being evaluated at this time include Electrostatic Back Packs, Fogging Units, HVAC diffusers; Hand Sanitizing Units at entrances; Reception Plexiglass Shields, etc.

J. Barone announced that the Club has engaged a Sanitizing/Disinfecting Consultant to assist in navigating all of these issues.

J. Barone announced that all staff members will be wearing masks in all areas of operation. Plans are in effect to possibly open the Salon outlet by the end of the week as Plexiglass shields have been ordered for all Manicure and Reception areas. P. Kupperman reiterated that nothing has been set in stone with the actual date of opening and asked Committee members to keep this confidential so rumors are not initiated.

J. Barone stated that there are currently Fitness Videos and Wellness Tips designed by the Fitness Training staff that can be seen on channel 9000.

J. Cochran gave an overview of Spa Wellness Tips and the Spa Retail curbside service that is currently underway.

J. Barone announced that all areas of the Club are revising all SOP (Standard Operational Procedure) manuals throughout the Club. The Fitness/Aquatic/Spa department alone has 32 pages of revised procedures in regards to the COVID19 virus.

D. Shifrin asked if members and their guests were going to be required to mask upon re-opening the Fitness and Spa areas. J. Barone stated that at this time it is not mandatory, but this very issue is being evaluated by the Club. D. Shifrin recommended that masks should be worn by members who are using the Fitness facilities. Although masks are not presently required for Golf, Tennis and the Aquatics area, the proximity of those using the fitness equipment is much closer than other activities. In addition, there will be moments when individuals will be walking within six feet of each other as people walk to and from machines. J. Barone concurred and stated it would be included in the notes. **Following the meeting, M. Linderman confirmed that all members will be required to wear mask in all indoor facilities.**

R. Wolpov asked how the Club planned to specifically open the Fitness area. J. Barone re-stated that there are a lot of issues being evaluated simultaneously and that safety is the major issue with any decisions. As stated by M. Linderman in his message to the membership recently, although we will be following the direction set forth by Palm Beach County and also from a state level, the overall safety and health of our members is our main priority.
S. Blank asked there will be a reservation system for all Group Fitness classes and Fitness participation. J. Barone stated that this too is being evaluated. P. Kupperman added that this is the direction that the Club is most probably going to take. Following the meeting, M. Linderman clarified that the Fitness Center will not have a reservation system for general workout use.

M. Klein asked how the Club as a whole will be making many of these decisions regarding re-opening facilities. J. Barone explained that the General Manager, M. Linderman, has been meeting with Department Heads and fellow industry leaders for feedback and will be meeting with P. Kupperman and the Board to make any final decisions in regards to opening various facilities throughout the Club.

R. Nevin asked if members would need to be wearing masks upon entering the Fitness area. B. Lerner re-iterated that the Club is currently evaluating.

B. Lerner inquired as to the timing of the Physical Therapy outlet being open. J. Barone stated that it will most probably in conjunction with the Fitness Center in Phase II.

P. Kupperman once again reminded everyone of the importance of confidentiality in these meetings and briefly mentioned that the approved renovations plans have a revised schedule of commencement which should begin in the Fall of 2021.

B. Lerner announced that an update briefing may occur in the weeks/months ahead to keep Committee members apprised of any significant announcements regarding re-opening of all facilities.

The meeting was adjourned at 4:15 p.m.