BOCA WEST
COUNTRY CLUB

MINUTES

MEETING:	Membership Committee
DATE:	November 8, 2023
MEMBERS PRESENT:	Mark Habermen, Vice Chair Michelle Brown; Susan Cohen; Sylvia Freedman; Stuart Gorde; Fred Hammond; Peter Kolben; Murray Perelman; Linda Singer; Susan Sklar; Roz Wolpov; and Dianne Zager
MEMBERS ABSENT WITH NOTICE:	Enid Hoffman, Chair
PARTICIPANTS:	Leslie Kennedy, Membership and Marketing Director
ISSUE DATE:	November 14, 2023

Meeting was called to order at 3:00 pm.

1. Roz Wolpov made a motion to approve October 11, 2023 minutes.
    a. Motion passed unanimously.

2. Mark Haberman, Vice-Chair's Remarks:

    a. The remaining Sip & Chat dates and volunteers were confirmed.
        - Committee members should arrive at Living Room at 8:45 am on the relevant date.
    b. There was an open discussion regarding current Membership interviews.
        - Committee was reminded that all Nominees should participate in the full membership review process, including interviews.
        - The Board has the responsibility to approve/reject Nominees.
    c. Committee members requested that Membership notify them of any last-minute scheduled interviews by phone, text & email
        - Adding time zone to meeting invitations was also requested.
    d. The Committee was reminded of the importance of communicating the Grievance process to Nominees and the requirement to treat staff with respect.
        - Members need to be reminded to notify staff of any Club-related issues, rather than intervening themselves.
        - Nominees who have an interest in supporting the Club's philanthropic initiatives should consider providing their support.
    e. When asked about Boca West's response to the Israel/Hamas conflict M. Haberman stated that the Board is currently evaluating the response.

3. Director of Membership Report:

    a. The New Member Dinner Party is scheduled for January 30, 2024.
        - Committee members and their spouse should arrive at 4:30 pm to prepare for the guests' arrival.
        - Hope Week will have a table at the dinner, along with other BWCC activities.
    b. Explanation and Review of current Sales Data distributed with a handout
    c. Education Time – The delinquency process was explained
        - Sample escalation letters that are sent to members who have not paid dues in full by October 1st were shared with the Committee.
        - Late payments are down significantly from prior years thanks to the creation of the Joint Venture lien initiative which gives BWMA legal authority to pursue foreclosures.
    d. Clarified Legacy membership options were described in detail.

4. The next Membership Committee Meeting will be December 6, 2023 in the Palmer Room.

The meeting was adjourned at 3:51