BOCA WEST
COUNTRY CLUB

MINUTES

MEETING:	Membership Committee
DATE:	April 11, 2024
MEMBERS PRESENT:	Mark Habermen, Chair; Enid Hoffman, Vice Chair; Jonathan Schraub, Board Member at Large; Michelle Brown; Bruce Cohen; Ellen Edwards; Sylvia Freedman; Peter Kolben; Alan Lustrin; Murray Perelman; John Sands; Cheryl Schulman; Nanci Schwartz; Linda Singer; Susan Sklar; Roz Wolpov; and Lynn Zolenge,
PARTICIPANTS:	Leslie Kennedy, Membership and Marketing Director
ISSUE DATE:	April 25, 2024

Meeting called to order at 3pm

- Peter Kolben approved the February 9, 2024, minutes.
- Roz Wolpov seconded the motion.
- Motion passed unanimously.

1. Chairman's Introduction:
    a. Thank you to Committee members for volunteering their time and explained the work schedule and responsibilities for the year.
    b. Thank you to E.Hoffman for her two years as Chair of Membership Committee.
    c. A special thank you to the Membership Director, Leslie Kennedy
        i. For her 27 years of dedication and hard work to make Boca West a better place.

2. Mark reviewed Code of Ethics
    a. All committee members reviewed and signed the role of the Committee/Board vs role of Staff including:
        i. Policy vs. Operations
        ii. The Committee makes "recommendations" and Board makes "decisions."
        iii. Staff carry out operations.

3. Chair reviewed role of Committee including:
    a. Interviews
    b. New Member Party
    c. Coffee & Chat – May 2, 2024
        i. Lynn, Roz & Michelle volunteered as Ambassadors.

4. M. Haberman reviewed the process of Membership Approval.

5. Jonathan Schraub, Board Member and Chair of Legal Committee was introduced.

    a. J. Schraub educated the newly formed committee for the following:
        i. Why the Board wants interviews
        ii. How to interview the member nominee and the legal implications of questions asked.
        iii. Questions regarding medical history and religious preferences cannot be asked.
        iv. Reviewed the definition of a "Private Club" and how information should be transmitted to the Chair.

6. The meeting adjourned at 4:30.

7. Next Meeting is May 2, 2024, at 3PM in the Board Room.