BOCA WEST
COUNTRY CLUB

# MINUTES

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| **MEETING:** | Membership Committee |
| **DATE:** | April 7, 2026 |
| **MEMBERS PRESENT:** | Linda Singer, Chair;<br>Barry Roberts, Vice-Chair;<br>Jonathan Schraub, Board Member at Large;<br>Steven Becker; Bruce Cohen; Enid Hoffman; Peter Kolben;<br>Ira Malin; Lori Mandel; Lynne Milhauser; Murray Perelman;<br>Lauri Roth; Nanci Schwartz; Susan Sklar; Ellen Smith;<br>Ellen Wilsker; Lisa Yarnell; and Lynn Zolenge; |
| **MEMBERS ABSENT WITH NOTICE:** | NA |
| **PARTICIPANTS:** | Leslie Kennedy, Director of Membership and Marketing |
| **ISSUE DATE:** | April 10, 2026 |

1. Meeting was called to order at 3:00 pm.
   A. Peter Kolben made a motion to approve the February Committee Minutes.
   B. Seconded by Enid Hoffman.
   C. Motion was approved.

2. Linda Singer, Chair's Opening Remarks:
   A. Chair welcomed everyone and thanked them for volunteering to serve on the Committee.
   B. Introductions:
      a. Barry Roberts - Vice Chair, Jonathan Schraub - Board Member at Large, Leslie Kennedy – Director of Membership & Marketing.
      b. Members introduced themselves and shared why they wanted to participate on the committee.
   C. Role of Committee vs Board vs Staff and Code of Ethics were discussed by Barry Roberts.
      a. Membership committee roles were explained and the committee members requested to sign the Code of Ethics.
      b. Members were asked to address all questions and concerns to the Chair and Vice Chair.
         - Except in the instance of scheduling issues

2. Jonathan Schraub, Legal Guidelines:
   A. Private Club Interview guidelines
   B. Treatment of Confidential Information and supporting material

3. Review the Role of Membership Committee:
   A. Interview nominees for Membership including New Buyers, Special Designees, Inheritors, and Lessees.
   B. Host new member events
   C. Serve as Boca West Ambassadors
   D. Board is responsible for membership recommendations, not the Committee members

4. Interview Guidelines:
   A. Confidentiality of materials and information
   B. Conflict of Interest and recusal guidelines
   C. New Interview forms for Member Nominees and Stay & Play Program

5. Barry Roberts, Vice Chair report: Reviewed the "We are Boca West" Culture Guide

6. Leslie Kennedy, Membership Director's Report: Review of current Membership Data

7. Announcements
   A. New Member Event Dates
   B. Handout Shadow Assignments
   C. Next meeting: May 5th @ 3:00 pm in the Boardroom

Meeting was adjourned at 4:50 pm